

Worcester Jobs Fund Oversight Committee

July 10, 2019

10:00 a.m.

IBEW; 242 Mill Street, Worcester, MA 01602

Meeting Minutes

WJF Oversight Committee Attendance: Karen Pelletier, Isabella Gonzalez-Webster, Maritza Cruz, Karen King, Jeffrey Turgeon, Janice Ryan Weekes, Fred Taylor, and James Chabot (Proxy).

WJF Staff: Kelsey Lamoureux and Theodora Twumasi-Ankrah.

- The meeting was called to order after a quorum was established.

Guests: Peter Dunn and Liz Tiley

Welcome and Introductions:

- All attendees introduced themselves, their positions and their organizations.

Approval of June 12, 2019 Meeting Minutes

- The meeting minutes from of June 12, 2019 at 242 Mill Street were reviewed and unanimously accepted via a motion by J. Turgeon and seconded by I. Gonzalez-Webster.

New Meeting Time

- K. Lamoureux opened a discussion around selecting a new meeting time more convenient for committee members. A motion was made by F. Taylor, seconded by J. Turgeon and unanimously approved to move the new meeting time to the fourth Thursday of each month at 10:00 a.m.

WJF Financial Update:

- K. Lamoureux presented financial updates on the Worcester Jobs Fund, Washington Square, and Department of Transportation (D.O.T.) funding and as well as updates on the overall FY 19 Budget. Funding for FY20 from the City of Worcester has been approved for \$200,000 starting July 1, 2019.
- K. Lamoureux provided updates and information on the renewed funds on D.O.T. funding for future Building Pathways Pre-Apprenticeship Training program cycles.

WJF Director Report:

- K. Lamoureux provided updates active programs, completed programs, SNAP Employment & Training, SNAP Outreach, and a demographic breakdown of FY 19 training program participants.
- P. Dunn shared information about the Ball Park project and mentioned collaboration opportunities for future trainings.
- K. King requested more information about the requirements from the employer partners for the Medical Office Administrative program.

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TIF Project Updates

- P. Dunn provided a summary of the range of tax credit programs available for housing development projects, including programs for market rate, affordable housing or combination projects. P. Dunn clarified which areas across the City were eligible for which types of housing credits.

Discussion with Worcester Night Life:

- L. Tiley provided a summary of the upcoming training program at the Night Life program.
- K. King requested a detailed program description and program requirements for the Medical Billing and Coding course.
- K. Lamoureux suggested that a process be established for Worcester residents to have the ability to receive financial aid through the Worcester Jobs Fund. K. Pelletier suggested Night Life included Job Fund information on their social media page to connect applicants to scholarships.

Other Items/Announcements:

- K. Pelletier provided information about an available Administrative Assistant employment opportunity at the Worcester Regional Chamber of Commerce.
- I. Gonzalez-Webster provided information on the upcoming Tradeswomen Tuesday Events.

Adjourn:

- A motion to adjourn was made by K Pelletier, was seconded by J. Turgeon and was unanimously approved.

The next monthly meeting will be held Wednesday August 22, 2019 at 10:00 a.m.

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